



**CITY OF OVERTON, TEXAS**

1200 S. Commerce St. ★ Overton, TX 75684

Phone: 903-834-3171

Inspections require 24 Hour Notice

**Fence / Retaining Wall Permit Application**

Permit #: \_\_\_\_\_

Permit Fee: \$ \_\_\_\_\_

*Incomplete application and/or submittal will delay the review process.  
Two (2) full sets of plans and an electronic .pdf. formatted disk is required to be submitted with application.  
If electronic version is not provided, a \$5.00 per page archiving fees will be assessed.*

**THIS APPLICATION IS FOR THE CONSTRUCTION OF FENCES > 7' AND/OR A RETAINING WALL > .4'.  
RETAINING WALLS > 4' REQUIRE TO HAVE PLANS THAT ARE STAMPED BY A TEXAS REGISTERED ENGINEER\*\***

Commercial       Residential       Fence       Retaining Wall

Job Address: \_\_\_\_\_

Property Legal Description: \_\_\_\_\_ Subdivision: \_\_\_\_\_

Lot: \_\_\_\_\_ Block: \_\_\_\_\_ Lot Size: \_\_\_\_\_ Valuation of work: \_\_\_\_\_

Description of work: \_\_\_\_\_

**Contractor**

Company Name \_\_\_\_\_ Office Phone \_\_\_\_\_

General Contractor \_\_\_\_\_ Cell Phone \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Fax \_\_\_\_\_ E-mail \_\_\_\_\_

**Property Owner**

Name \_\_\_\_\_ Phone \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

**Electrician (separate permit is required)**

Name \_\_\_\_\_ Phone \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

New Fence / Retaining Wall       Replacement / Repair      Is there a swimming pool?       Yes       No

Type of material:       Wood       Vinyl       Masonry       Chain link       Other \_\_\_\_\_

Height:      Front \_\_\_\_\_      Side 1 \_\_\_\_\_      Side 2 \_\_\_\_\_      Rear \_\_\_\_\_

Will maximum 6" rot board be used?       Yes       No      Garage location:       Front entry       Rear entry

Will gate be installed over driveway?       Yes       No      Type of Gate:       Electric       Manual

**Applicant Acknowledgement:** I hereby certify by my signature below that: 1) I understand that I am the person responsible for inspections and all related fees and charges. 2) I agree to abide by all laws and ordinance governing this type of work whether specified herein or not 3) Where no work has been started within 180 days after the issuance of a permit or when more than 180 days lapses between approval of required inspections, such permit shall be void, and 4) I have read and examined this application and know the same to be true and correct.

Applicant / Contractor Name (PRINT) \_\_\_\_\_

Applicant / Contractor Signature \_\_\_\_\_ Date \_\_\_\_\_