

Overton Economic Development Corporation  
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February 2, 2016

**MINUTES**

STATE OF TEXAS  
COUNTIES OF RUSK & SMITH  
CITY OF OVERTON

MINUTES FROM THE SPECIAL CALLED MEETING OF THE OVERTON ECONOMIC DEVELOPMENT CORPORATION HELD ON FEBRUARY 2, 2016, AT 5:30 PM IN THE CHAMBER OFFICE, 121 E. HENDERSON STREET, OVERTON, TEXAS.

The following were present:

President

Philip Cox, President  
Jim Hamblen, Vice President/Treasurer  
Charles Long  
Todd Meadows – Absent  
Christopher Laws  
Jeannie Barber

Others in attendance were Mayor C.R. Evans and Charles Cunningham, City Manager.

**AGENDA ITEM # I** – President Cox called the meeting to order at 5:45 PM.

**AGENDA ITEM # II** – The Board reviewed the Minutes from January 5, 2016.

**Jim Hamblen made a motion to accept, seconded by Charles Long. Motion carried 4-0. Board Member Todd Meadows was absent.**

**AGENDA ITEM # III** – City Manager Cunningham presented the financial statements to the Board for the month of January 2016

**Charles Long made a motion to approve this action. Jim Hamblen seconded. Motion carried 4-0. Board Member Todd Meadows was absent.**

*Mr. Cunningham said, included in the financial packet was a monthly budget report. He plans to present another one in the near future with some adjustments.*

**AGENDA ITEM # IV – Old Business:**

1. Update on Citizens National Bank CD #569984 scheduled to renew on January 28, 2016 to a six (6) month from a twelve (12) month consideration.

*President Cox stated all paperwork regarding the maturity date from twelve (12) to six (6) on CD #569984 had been signed by himself and Jim Hamblen and completed. He presented Jeannie Barber a file copy for OEDC records. The new renewal date will now be 07/29/16.*

2. Review, discuss, and take possible action on setting a date to approach the City Council regarding a Task Out Meeting in order for the City Council to be updated regarding OEDC projects and/or progress thereof.

*Charles Long said, since this is an annual OEDC responsibility, it should be scheduled and brought before City Council during the start of the each new year. President Cox agreed, especially because new officers and board members migrate on and off the board.*

*Discussions ensued as to who would put the package together and present it to City Council. Mr. Cunningham said the last report he found was dated 1997. He offered to provide a copy as a template. President Cox said the information should represent what has been done in the past, what is currently in progress, and what is planned for the future.*

*Philip Cox and Chris Laws volunteered to present this at the April 21<sup>st</sup> City Council meeting. This will be addressed on the March agenda.*

#### **AGENDA ITEM # V – New Business:**

1. Discuss and/or take action regarding making nominations and voting on and OEDC President and/or Vice President/Secretary/Treasurer positions for the new year.

*Charles Long wanted to go on record to say, the current Officers, Philip Cox as President and Jim Hamblen as Vice President/Secretary/Treasurer have been doing an excellent job and should continue in those capacities. President Cox thanked him and said he was honored. Jim Hamblen did, too. Each agreed to serve another term. Mr. Cox stated, he did think it was good for other members to rotate into the positions.*

**Chris Laws moved to approve accepting Philip Cox as President and Jim Hamblen as Vice President/Secretary/Treasurer for an additional term. Charles Long seconded. Motion carried 4-0. Board Member Todd Meadows was absent.**

2. Discuss the status of the Board/Officers completion of the Open Meetings Act Training online.

*Jeannie Barber said all Officers/Board Members had completed the Open Meetings Act Training, including her, and all the certifications were in the OEDC files.*

3. Discuss and take action on payment of invoice from City of Overton (through Schaumburg & Polk, Inc.) to Henderson Daily News, advertisement and invitation for bids, regarding WWTP Upgrades in the amount of \$213.00.

*Jeannie Barber included a copy of the invoice in the meeting information packet.*

**Charles Long made a motion to pay the invoice to Henderson Daily News. Chris Long seconded. Motion carried 4-0. Board Member Todd Meadows was absent.**

4. Discuss and take action on an order directing the City Manager to request KSA Engineers to prepare a Task Order that would define the steps needed to drain the Overton North Lake below the threshold of TCEQ's jurisdiction.

*City Manager Charles Cunningham addressed a memorandum he had provided in which he stated the following:*

*ONCOR is apparently still having problems obtaining easements from the property owners along County road 223 that would allow the realignment of existing power lines off the dam. A simpler solution would be to get an easement from one landowner closer to the dam but easements need to be obtained to move the power lines so repairs to the slide area can be made.*

*If easements cannot be secured, the only other option to solve the compliance issue of the dam with TCEQ would be to drain the lake. If it is drained to a point where the surface area or volume of water is below a certain amount, TCEQ would no longer have jurisdiction over the lake and the dam. In addition to getting out from under TCEQ's jurisdiction, draining the lake would allow for easier access to the slide area and repairs could be made more readily. This could be done if the intent were to refill the lake at some time in the future.*

*Given the two options, either obtain the easements or drain the lake, it is recommended that a letter be drafted to the land owners presenting them with the City's intent to drain the lake unless sufficient easements are granted. A certain amount of time, say 30 days could be*

*If the necessary easements are not granted, it is further recommended that staff direct our Dam Engineers (KSA Engineering) to prepare a Task Order to define the steps needed to drain the lake to a point below the threshold where TCEQ has jurisdiction over the lake. The Task Order would also include a cost estimate and schedule for completion of the work.*

*Mr. Cunningham was asked if he would approach the engineering services regarding guidelines for the option of draining the lake. The Task Order needs to be clear and on a viable and laudable timeline of no more than five (5) years, or sooner if possible, with all facets involved, such as relocation of power lines, advantages, expenditures, etc. Mr. Cunningham stated he would take the responsibility to do so.*

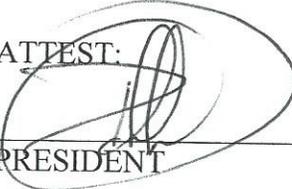
**Jim Hamblen made a motion to approve this action. Chris Laws seconded. Motion carried 4-0. Board Member Todd Meadows was absent.**

#### **AGENDA ITEM # VI – Adjournment**

**Charles Long made a motion to adjourn. Jim Hamblen seconded. Motion carried 4-0. Board Member Todd Meadows was absent.**

The meeting adjourned at 6:45 P.M.

The Minutes were approved as submitted and/or corrected this 1st day of March 2016.

ATTEST:   
\_\_\_\_\_  
PRESIDENT

  
\_\_\_\_\_  
SECRETARY